

ISO 45001 Occupational Health and Safety Management System

Course Outline

Day 1: Introduction to OH&S MS and ISO 45001

- Training course objectives and structure
- Standards and regulatory frameworks
- Certification process
- Fundamental concepts and principles of OH&S
- ISO 45001 requirements for an OH&S MS — Clauses 4 to 10

Day 2: Audit principles and the preparation for and initiation of an audit

- Fundamental audit concepts and principles
- The impacts of trends and technology in auditing
- Evidence-based auditing
- Risk-based auditing
- Initiation of the audit process
- Stage 1 audit

Day 3: On-site audit activities

- Preparing for stage 2 audit
- Stage 2 audit
- Communication during the audit
- Audit procedures
- Creating audit test plans

Day 4: Closing of the audit

- Drafting audit findings and nonconformity reports
- Audit documentation and quality review
- Closing of the audit
- Evaluation of action plans by the auditor
- Beyond the initial audit
- Managing an internal audit program
- Closing of the training course

Day 5: Certification exam